



# The Episcopal Diocese of San Joaquin

The Central Third of California

**called  
to  
be...**  
in Holy Transition

**llamado  
a  
ser...**  
en Santa Transición

## **The Episcopal Diocese of San Joaquin 65th Annual Convention**

**November 8-9, 2024**

**[Register Here!](#)**

### **Episcopal Conference Center – Oakhurst (ECCO)**

The Convention is the annual meeting of the Diocese and all members of the Diocese are invited to share in the fellowship of this gathering and to learn more about our church. There will be something for everyone...worship, speakers, discussions, exhibits, and our annual business meeting. We invite all members of the Diocese of San Joaquin family – join us!

**Delegates and Voting Clergy are reminded that pre-convention Deanery Day will be held  
Saturday, October 12 from 10 a.m. – 1 p.m. via Zoom**

Resolutions Due	9/9/2024
Nominations for Elected Offices Due	9/25/2024
Reports to Convention Due	10/1/2024
Convention Registration Due	10/25/2024



# The Episcopal Diocese of San Joaquin

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*from the Secretary of Convention*

## **Episcopal Diocese of San Joaquin 65th Annual Convention November 8-9, 2024**

### **IMPORTANT NOTICE TO CLERGY, PARISHES, AND MISSIONS**

Pursuant to Article V, Section 3, of the Constitution of the Diocese of San Joaquin, I, the Secretary of Convention, hereby notify you that the Annual Meeting of the Convention of the Diocese of San Joaquin will be held at the Episcopal Conference Center – Oakhurst (ECCO) on November 8-9, 2024, with the concurrence of the Diocesan Council, Standing Committee and Bishop in accordance with Article V, Section 2 of the Constitution and Canon 6.04. Please share this information with your delegates.

### **Registration is ONLY available online at:**

*You must register to attend, even if you have lodging elsewhere. For Delegates and Voting Clergy, you will receive your voting credentials and name badge when you check in at ECCO. The digital Convention Booklet will be available for download the week prior to convention.*

Event agenda, nominations information, resolution guidelines, and other convention information will be made available for download from the diocesan webpage found under the "[Diocesan Convention](#)" entry on the Events tab on the diocesan website.

### **DIOCESAN COUNCIL DEANERY ELECTIONS:**

Per Canon IX, Sec. 9.02 Deanery Members of Council. Six (6) of the members of Diocesan Council shall be elected by the Deanery Council of the Deaneries of the Diocese, one (1) clerical member and one (1) lay member from each Deanery. At the Deanery Council meeting preceding the annual Convention there shall be elected one (1) Presbyter or Deacon, and one (1) Lay member to Diocesan Council from two (2) of the Deaneries. These elections shall rotate among the Deaneries in such a manner so that the Deaneries will only be electing one member in each order each year. Elections due this year are as follows:



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- Northern Deanery: One (1) Lay Member – Class of 2027
- Central Deanery: No positions to be filled
- Southern Deanery: One (1) Clergy Member – Class of 2027

**Pre-convention Deanery Day will be held Saturday, October 12 from 10 a.m. – 1 p.m. via Zoom. Nominations for deanery elections will be made from the floor. No online nomination form is required for the deanery elections.**

## **ELECTIONS OCCURRING AT DIOCESAN CONVENTION:**

The following elections will occur at Diocesan Convention on November 9, 2024.

- Standing Committee - one Clergy and one Lay person are to be elected to 4 years terms
- Diocesan Council - one At-Large Lay person is to be elected to a 3-year term

## **NOMINATIONS:**

- Nominations for Elective Offices at Convention:

Nominations must be submitted [online](#). The Nominations Memo includes all information regarding nominations and the offices to be filled. If you are self-nominating, you must include your photo and 75-150 word statement when you submit your form. You may want to prepare these items prior to accessing the Nominations entry. If your nomination is submitted by another person, you must send your photo and 75-150 word statement to the Chair of Nominations, Jan Dunlap (jan@kerncomputer.com) by October 1 for inclusion in the Voter's Guide.

- Deadline for Nominations:

Nominations must be received by **September 25, 2024**. Submit them [here](#) (online required).

### Nominations at Convention:

Pursuant to Canon V, Sec 5.01 (2) nominations may also be made from the convention floor.



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## RESOLUTIONS:

- Resolutions to Convention: Canon V Sec 5.01. (3) Requires that all proposed resolutions be submitted not less than sixty (60) days before the Convention to the Committee on Resolutions Chair. While resolutions may also be submitted from the floor, such resolutions will require a 2/3 vote of the Convention to be considered.

If the Resolution also proposes to amend, add, or change the Canons and Constitution, the resolutions should also be submitted to the Chair of the Committee on Constitution and Canons. Canon XXXV also requires that any such resolution be submitted to the Chair of the Committee not less than sixty (60) days prior to the Convention. The Committee shall then issue a report on such resolutions not less than thirty (30) days prior to the Convention.

- Resolutions affecting the Constitution and/or Canons may also be submitted from the floor but require a 3/4 vote of the Convention to be considered.
- For form and content of resolutions, see the tutorial and sample in How to Write a Resolution or visit [diosanjoaquin.org/annual-convention](https://diosanjoaquin.org/annual-convention) to download this and other information.
- Deadline for Submission of Resolutions: Resolutions must be received by **September 9, 2024**. Currently, the Chair of both the Committee on Resolutions and the Committee on Constitution and Canons is our Diocesan Chancellor, Michael Glass. Resolutions may be emailed or mailed directly to the Chancellor at:

Michael O. Glass, Esq.  
RAGGHIANI | FREITAS LLP  
1101 Fifth Avenue, Suite 100, San Rafael, CA 94901  
Tel. 415.453.9433, ext. 122  
Email: [mglass@rflawllp.com](mailto:mglass@rflawllp.com)

- Submissions may also be made to the attention of Chancellor Michael Glass at the Diocesan Office, if necessary.

See you at Convention,

Cindy J. Smith  
Secretary of Convention



# The Episcopal Diocese of San Joaquin

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De la Secretaria de la Convención  
65a Convención Anual de la Diócesis Episcopal de San Joaquín  
8 y 9 de noviembre de 2024

## AVISO IMPORTANTE AL CLERO, PARROQUIAS Y MISIONES

De conformidad con el Artículo V, Sección 3, de la Constitución de la Diócesis de San Joaquín, yo, la Secretaria de la Convención, por la presente le notifico que la Reunión Anual de la Convención de la Diócesis de San Joaquín se llevará a cabo en el Centro de Conferencias Episcopales – Oakhurst (ECCO) del 8 al 9 de noviembre de 2024, con el consentimiento del Consejo Diocesano, el Comité Permanente y el Obispo de conformidad con el Artículo V, Sección 2 de la Constitución y el Canon 6.04. Por favor comparta esta información con sus delegados.

La inscripción SÓLO está disponible en línea en: [diosanjoaquin.org/annual-convention](https://diosanjoaquin.org/annual-convention).

Deben registrarse para asistir, incluso si tienen alojamiento en otro lugar. Los delegados y clérigos votantes recibirán sus credenciales de voto y su credencial con su nombre cuando se registren en ECCO. El Folleto de la Convención digital estará disponible para descargar la semana anterior a la convención.

La agenda del evento, la información sobre nominaciones, las pautas de resolución y otra información sobre la convención estarán disponibles para descargar desde la página web que se encuentra en la entrada "Convención Diocesana" en la pestaña Noticias y Recursos del sitio web diocesano.

## ELECCIONES DEL DEANO AL CONSEJO DIOCESANO:

Según Canon IX, sec. 9.02 Miembros del Consejo del Deanato. Seis (6) de los miembros del Consejo Diocesano serán elegidos por el Consejo de Deanato de los Deanatos de la Diócesis, un (1) miembro clerical y un (1) miembro laico de cada Deanato. En la reunión del Consejo del Deanato que precede a la Convención anual, se elegirá un (1) presbítero o diácono y un (1) miembro laico del Consejo Diocesano de entre dos (2) deanatos. Estas elecciones rotarán entre los Deanatos de tal manera que los Deanatos solo elegirán un miembro en cada orden cada año. Las elecciones previstas para este año son las siguientes:

- Deanato del Norte: Un (1) miembro laico – Promoción de 2027
- Deanato Central: No hay puestos por cubrir
- Deanato del Sur: Un (1) miembro del clero – Promoción de 2027



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El Día del Deanato previo a la convención se llevará a cabo el sábado 12 de octubre de 10 a. m. a 1 p. m. vía Zoom. Las nominaciones para las elecciones de deanato se harán desde el pleno. No se requiere ningún formulario de nominación en línea para las elecciones de decanato.

## ELECCIONES QUE OCURREN EN LA CONVENCIÓN DIOCESANA:

Las siguientes elecciones tendrán lugar en la Convención Diocesana el 9 de noviembre de 2024.

Comité Permanente: un clérigo y un laico serán elegidos por períodos de 4 años

Consejo Diocesano: se elegirá un laico general para un período de 3 años

## NOMINACIONES:

- Nominaciones para cargos electivos en la Convención:

Las nominaciones deben enviarse en línea. El Memorando de Nominaciones incluye toda la información sobre las nominaciones y los cargos a cubrir. Si se autonoma, debe incluir su fotografía y una declaración de entre 75 y 150 palabras cuando envíe su formulario. Es posible que desee preparar estos elementos antes de acceder a la entrada de Nominaciones. Si su nominación es presentada por otra persona, debe enviar su fotografía y una declaración de 75 a 150 palabras al Presidente de Nominaciones, Jan Dunlap (jan@kerncomputer.com) antes del 1 de octubre para su inclusión en la Guía del Votante.

- Fecha límite para las nominaciones:

Las nominaciones deben recibirse antes del 25 de septiembre de 2024. Envíelas aquí (se requiere en línea).

## Nominaciones en la Convención:

De conformidad con el Canon V, Sección 5.01 (2), las nominaciones también pueden realizarse desde el pleno de la convención.

## RESOLUCIONES:

- Resoluciones a la Convención: Canon V Sec 5.01. (3) Requiere que todas las propuestas de resolución se presenten al menos sesenta (60) días antes de la Convención al Presidente del Comité de Resoluciones. Si bien las resoluciones también pueden presentarse desde el pleno, dichas resoluciones requerirán 2/3 de los votos de la Convención para ser consideradas.

Si la Resolución también propone enmendar, agregar o cambiar los Cánones y la Constitución, las resoluciones también deben presentarse al Presidente del Comité de Constitución y Cánones. El Canon XXXV también requiere que dicha resolución se presente al Presidente del Comité al menos sesenta (60)



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días antes de la Convención. Luego, el Comité emitirá un informe sobre dichas resoluciones no menos de treinta (30) días antes de la Convención.

- Las resoluciones que afectan la Constitución y/o los Cánones también pueden presentarse desde el pleno, pero requieren 3/4 de los votos de la Convención para ser consideradas.
- Para conocer la forma y el contenido de las resoluciones, consulte el tutorial y el ejemplo en [Cómo escribir una resolución](#) o visite [diosanjoaquin.org/annual-convention](http://diosanjoaquin.org/annual-convention) para descargar esta y otra información.
- Fecha límite para la presentación de resoluciones: Las resoluciones deben recibirse antes del 9 de septiembre de 2024. Actualmente, el presidente tanto del Comité de Resoluciones como del Comité de Constitución y Cánones es nuestro Canciller Diocesano, Michael Glass. Las resoluciones pueden enviarse por correo electrónico, fax o correo postal directamente al Canciller a:

Michael O. Glass, Esq.

RAGGIANTI | FREITAS LLP

1101 Quinta Avenida, Suite 100, San Rafael, CA 94901

Tel. 415.453.9433, ext. 122

Email: [mglass@rflawllp.com](mailto:mglass@rflawllp.com)

- Las presentaciones también pueden hacerse a la atención del Canciller Michael Glass en la Oficina Diocesana, si es necesario.

Nos vemos en la Convención,

A handwritten signature in black ink that reads "Cindy J. Smith".

Cindy J. Smith

Secretaria de la Convención



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## Episcopal Diocese of San Joaquin 65th Annual Convention November 8-9, 2024

### Call for Nominations

*Are you Called to be... in governance in the Episcopal Diocese of San Joaquin?*

*"I will instruct you and teach you in the way you should go; I will counsel you with my loving eye on you." Psalm 32:8*

As members of the Episcopal Church, we all share in its leadership and oversight, often by serving on parish and diocesan teams and committees. Our church and our witness to the world are stronger when we are led by diverse and energetic folks from across our community. **To elect diverse leadership teams, we must first nominate diverse slates of candidates!** It is important that we nominate faithful people from across the central third of California, of varying age, race and ethnicity, economic circumstance, gender identity and sexual orientation, and from parishes small and large, to represent us on these committees.

Nominations are now open for the **Standing Committee**, Bishop David's council of advice; the **Diocesan Council**, which is responsible for financial matters and the ongoing ministry of the diocese between meetings of convention.

You can submit a nomination (for yourself or someone else, if you have their permission) by filling out the [Nomination Form](#) online. **Online submission is required.**

Not sure about the duties and responsibilities or if it is a good fit? Look at the Nominations Memo below for detailed information as you discern your call.

Nominations are open until **September 25**. Self-nominating persons will be asked to submit a 75-150 word statement and photo for the Voter's Guide when the Nomination Form is completed. Those nominated by others must submit a statement and photo by **October 1**. Contact the Chair of Nominations, Jan Dunlap ([jan@kerncomputer.com](mailto:jan@kerncomputer.com)) if you have any questions.





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## Nominations Memo

### Nominations Information for the Diocese of San Joaquin 65th Annual Convention

#### Standing Committee:

8 members – 4 Clergy and 4 Lay. Elected by, and reports to, Diocesan Convention. In 2024, one clergy and one lay person are to be elected to 4 years terms each at Convention.

Duties of the Standing Committee:

1. Council of Advice to the Bishop.
2. Serves as Ecclesiastical Authority in absence of Bishop.
3. Gives consents for ordinations and Episcopal elections.
4. Canonical duties regarding property and disciplinary matters.

*Standing Committee typically meets monthly, usually by videoconference, with the exact schedule to be determined by the new Standing Committee. Although rare, it is possible that an in-person meeting in Fresno may be called. There are two in-person weekend retreats at ECCO for Standing Committee – a joint meeting in February with the Diocesan Council, as well as a joint meeting with the Commission on Ministry later in the year.*

#### Diocesan Council:

9 members – 3 Clergy and 6 Lay. Elected by Deaneries and Diocesan Convention, and reports to Diocesan Convention.

Duties of Diocesan Council:

1. Acts on behalf of the Diocesan Convention between its annual meetings.
2. Diocesan Council oversees and approves financial matters – Finance, Insurance, Pensions, Real Estate – for the diocese.
3. Responsible for Diocesan budget between Conventions.

*Diocesan Council typically meets monthly, usually by videoconference, with the exact schedule to be determined by the new Diocesan Council. There is an in-person weekend retreat for Diocesan Council and Standing Committee at ECCO in February. Although rare, it is possible that the Bishop may call an in-person meeting in Fresno.*

In 2024, the 2 positions to be elected at pre-convention deanery meetings are:

- Northern Deanery: One (1) Lay member (3-year term)
- Central Deanery: No positions to be filled
- Southern Deanery: One (1) Clergy member (3-year term)

One At-Large Lay person is to be elected to a 3-year term at Diocesan Convention.

*Interested clergy or lay persons may be nominated from the floor of the convention but their names and statements will not have been included in the Voter's Guide and verbal statements by nominees are out of order. You are encouraged to submit your nomination prior to the convention so others may see your information in the Voter's Guide and cast an informed vote.*



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**Episcopal Diocese of San Joaquin 65th Annual Convention  
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## **Resolution Information and Submission**

### **HOW TO WRITE A RESOLUTION:**

The following instructions and form of resolution have been adopted by the Committee on Resolutions in consultation with the Committee on Canons and Constitution for use of the Convention of the Diocese of San Joaquin.

### **THE “WHEREAS CLAUSE”:**

A “whereas clause” is **not** used. Reasons and justifications for resolutions should be included in the **Explanation** following the resolution. The vote is taken only on the substance of the resolution (not the explanation). In addition to the instructions below please review the included resolutions offered as samples.

### **DETAILS OF FORM:**

The Title and Sponsor(s) (name, address, congregation, contact telephone number **required**). Please use the format below.

#### The Resolution

The word “RESOLVED” is capitalized and underlined and is followed by a comma and the word “That” which is not capitalized. Each resolving paragraph may end with a period or with a semicolon and the words “and be it further.” **Note:** “Therefore be it” and “and be it further” end a clause. They are **not** used at the beginning of a “Resolved” clause.

**Single Subject Rule:** A resolution must be about a single subject (for example: “Apportionment”). Each “RESOLVED” within a resolution is about a single point within the larger subject. Resolutions about multiple subjects can be ruled out of order.

#### The Explanation

Clearly and succinctly set forth the reasons for the proposed action called for in the resolution. Please avoid inflammatory rhetoric or hyperbole.

#### Fiscal Impact

All resolutions are required to have an estimate of the financial impact on diocesan organizations or congregations, as applicable, and identify the source of funding. If there is no fiscal impact, it must be clearly stated.



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## HOW TO WRITE A RESOLUTION OF COURTESY:

Resolutions of courtesy, which are written to be read aloud, may have “whereas clauses” and should not include an explanation following the resolution. The form is otherwise the same as for resolutions.

## SUBMITTING A RESOLUTION:

Canon V.5.01 (3) requires that all proposed resolutions be submitted not less than sixty (60) days before the Convention to the Committee on Resolutions Chair. While resolutions may also be submitted from the floor, such resolutions will require a 2/3 vote of the Convention to be considered.

If the Resolution also proposes to amend, add to, or change the Canons and Constitution, the resolutions should also be submitted to the Chair of the Committee on Constitution and Canons. Canon XXXV also requires that any such resolution be submitted to the Chair of the Committee not less than sixty (60) days prior to the Convention. The Committee shall then issue a report on such resolutions not less than thirty (30) days prior to the Convention. Resolutions affecting the Constitution and/or Canons may also be submitted from the floor but require a 3/4 vote of the Convention to be considered.

Currently, the Chair of both the Committees on Resolutions and Constitution and Canons is our Diocesan Chancellor, Michael Glass. Resolutions are due no later than September 9, 2024. Resolutions may be emailed (preferred) or mailed (if necessary) directly to the Chancellor:

Michael O. Glass, Esq.  
Ragghianti | Freitas, LLP  
1101 Fifth Avenue, Suite 100  
San Rafael, California 94901  
Phone:(415) 453-9433, ext. 122  
Email [mglass@rflawllp.com](mailto:mglass@rflawllp.com)

Submissions may also be made to his attention at the Diocesan Office if necessary.



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## Resolution Format

RESOLUTION TO AMEND THE DIOCESAN CONSTITUTION [or CANONS] *[This statement must appear if the resolution will seek to change or add to the Constitution or Canons of the Diocese]*

**Title:** *[please include a descriptive but brief title]*

**Resolution No.:** *[leave blank- the number will be assigned by the Committee on Resolutions]*

**Sponsor:** *[sponsor's name]*

*[contact info]*

**Required Vote:** *[leave blank – the voting requirements will be determined by the Committee on Resolutions].*

RESOLVED, that Article [canon or whatever] is hereby amended as follows:

EXPLANATION:

FISCAL IMPACT: [If none, so state. If unknown, so state.]



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## Sample Resolution



61<sup>st</sup> Annual Meeting of the Convention of the  
EPISCOPAL DIOCESE OF SAN JOAQUIN

November 13-14, 2020

Virtual Meeting

### RESOLUTION

**Title:** Resolution to be a Diocese of Holy Welcome and Advocacy  
**Resolution No.:** R-01-20  
**Sponsor:** The Rev. Deacon Nancy Key and The Rev. Deacon Tom Hampson  
**Required Vote:** Simple Majority

**RESOLVED**, that the 61st Convention of the Diocese of San Joaquin declares itself to be a Diocese of Holy Welcome and Advocacy for immigrants, asylum seekers, and refugees;

**RESOLVED**, that the Diocese and its congregations join with other immigrant rights allies to educate, organize and advocate for just and humane federal immigration and refugee policies that protect the safety and security of all immigrants and refugees;

**RESOLVED**, that the Diocese designates the Sunday nearest June 20 (World Refugee Day) as Immigrant/Refugee Sunday, and that annually on that Sunday, each congregation take a special collection in support of the work of the EDSJ Immigration Commission;

**RESOLVED**, that each congregation select one member to serve as liaison to the Immigration Commission in their congregation;

**RESOLVED**, that in accordance with Scripture and our Baptismal Covenant, the congregations of the Diocese discern ways they may serve as places of welcome, refuge, and healing to protect the dignity and human rights of all people including immigrants and refugees;

**RESOLVED**, that the Diocese through its Immigration Commission, assist in equipping and supporting each congregation in identifying ways to extend Holy Welcome and Advocacy to immigrants and refugees.

### EXPLANATION:

Throughout our country's history immigrant families have suffered on the margins of our society. They have been scapegoated during difficult economic times and victimized by harsh anti-immigrant ordinances passed by some states and localities. Because of increasingly hostile policies, migrants and immigrants in this country fear more than ever the break-up of their families, the loss of homes and business, and the destruction of the lives they have built in this country, often over decades.

Of particular concern are the efforts to target and deport millions of undocumented immigrants, including veterans who have served honorably in the US Military, utilizing "Expedited Deportation" without Due Process for individuals NOT convicted of a felony or violent crime, and



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threatening to eliminate the Deferred Action for Childhood Arrivals (DACA) program that has granted temporary relief for thousands of young people in our communities and families with U.S. Citizen children.

As people of God, we believe that Holy Scripture calls us to welcome the stranger (Deuteronomy 10:19, Leviticus 19:34, Matthew 25:35), and therefore as a people of faith we commit to challenge oppressive systems and build structures and communities that reflect God's compassion and justice.

This resolution puts our faith into action by standing with the growing number of communities of faith, cities, colleges and organizations declaring themselves places of welcome, refuge, and healing for those targeted by hate due to immigration status or some perceived status of difference.

What does it mean to be a diocese of Holy Welcome and Advocacy?

- **Education & Advocacy** including signing petitions, attending hearings on relevant legislation, and/or participation in civic demonstrations;
- **Accompaniment of Immigration Families or Youth**, which usually involves members of the congregation, supported by the prayers of the congregation, accompanying families to hearings and providing emotional support;
- **Networks of Protection & Rapid Response**, which can involve being present at ICE raids to ensure compliance with law and accountability;
- **Practical assistance** for persons facing deportation and support of individuals and families seeking refuge.

The Immigration Commission (SJ Raise) has endorsed this Resolution.

## **FISCAL IMPACT:**

Unknown.